

## THE UNIVERSITY OF HONG KONG HKU Business School

# Freshmen Registration 2024 Procedures on Freshmen Registration for Non-JUPAS (International, Mainland and Local) Students

Welcome to the HKU Business School! To make sure that you are well prepared for your new journey at our Faculty, the following are important events and registration procedures which you are strongly advised to complete. In particular, you are required to attend the University Registration and Induction Programmes during mid-August to early September 2024. It is important for you to attend all the scheduled activities and complete the required procedures so as not to affect your course selection and collection of Student Registration Card.

<u>Important Note</u>: Your registration with the University may only be considered probationary until all the required official documents are submitted and verified to the satisfaction of the University.

# Online Master Registration <u>To be completed immediately after receiving the HKU portal account</u>

You must complete the Master Registration online via the HKU Portal (<a href="http://hkuportal.hku.hk">http://hkuportal.hku.hk</a> -> Self Service -> Master Registration). The login details will be sent to your contact email address as stated in the online admissions system. Please refer to the 'Guide to Online Master Registration' (<a href="https://document.com/Download">Download</a>). This process is very important and crucial for the production of your Student Registration Card, course selection and application for all University services/facilities.

### **Application for New Student Registration Card**

After you complete the Master Registration online, please go to HKU Portal (<a href="http://hkuportal.hku.hk">http://hkuportal.hku.hk</a> -> SIS Menu -> Self Services -> Student Card Document Upload) to submit your photograph and supporting documents for the production of Student Registration Card. Please refer to the 'Guide to Online Application for Student Registration Card' (<a href="https://pownload">Download</a>).

An email regarding the Collection of Student Registration Card will be sent to your HKU Portal email account from late August. Please come IN PERSON according to the specific date(s), time and venue for collection of your Student Registration Card. Please be reminded to bring along documents mentioned in the email.



The University and Faculty Induction Programmes for New Students will begin on August 19, 2024, depending on your curriculum of study. The Programme comprises four parts, namely Faculty Academic Induction Talk, Programme Induction Talk, Career Orientation for UG Freshmen and CEDARS Non-Academic Induction Talk. New Students are required to register in advance.

### A1. Academic Matters for New Students

All new students are advised to thoroughly review and familiarize themselves with the essential details to ensure a smooth transition into their academic journey at HKU Business School. Comprehensive information regarding academic matters and academic advising *will be available soon* in the "Orientation for Freshmen" section, accessible through <a href="https://ug.hkubs.hku.hk/support-and-development/orientation-for-freshmen">https://ug.hkubs.hku.hk/support-and-development/orientation-for-freshmen</a>. In particular, a tailored section titled "Course Selection for Undergraduate Students with FAQ" will be included to serve as a useful tool and assist freshmen in course selection and planning. Please visit the aforementioned webpage from time to time for the updated information.

If you have any inquiries or require further guidance regarding your academic planning, please don't hesitate to reach out to the faculty office via email at <a href="mailto:fbe.undergrad@hku.hk">fbe.undergrad@hku.hk</a>. We are here to assist you and provide the necessary support.

#### A2. Common Core Talk

Date: August 14, 2024 (Wednesday)

Time: 2:30 p.m. - 3:30 p.m.

Venue: Grand Hall, Centennial Campus, HKU

Registration Link: Please refer to https://www.cedars.hku.hk/registration-and-induction/ for

registration details.

### **B. Faculty Academic Induction Talk**

The Faculty Academic Induction talk will give you an overview of your study at HKU and university life including introduction to the Faculty, programme structure, important academic matters such as curriculum requirement, course selection and enrolment, Common Core courses, academic integrity, academic advisement and experiential learning opportunities.

Date: August 19, 2024 (Monday) Time: 2:30 p.m. – 4:30 p.m.

Venue: Grand Hall, Centennial Campus, HKU

Dress code: Business Casual

Remarks: In case of bad weather on August 19, this face-to-face academic induction talks

will be rescheduled to be held on August 21 (Wed), at the same time and in the

same venue.

### C. Programme Induction Talk

Curriculum of Study	Date & Time	Venue
BBA/ BBA(Law)&LLB	August 22, 2024 (Thursday) 10:30 a.m. – 11:30 a.m.	KKL315, 3/F., K.K. Leung Building, HKU
BEcon/ BEcon&Fin	August 26, 2024 (Monday) 10:30 a.m. – 12:00 n.n.	KKL315, 3/F., K.K. Leung Building, HKU
BSc(MAT)	August 27, 2024 (Tuesday) 10:30 a.m. – 12:00 n.n.	KKL315, 3/F., K.K. Leung Building, HKU
BSc(QFin)	August 27, 2024 (Tuesday) 2:30 p.m. – 4:00 p.m.	KKL315, 3/F., K.K. Leung Building, HKU
BBA(BA)	August 29, 2024 (Thursday) 2:30 p.m. – 3:30 p.m.	KKL315, 3/F., K.K. Leung Building, HKU

Curriculum of Study	Date & Time	Venue
BFin(AMPB)	August 31, 2024 (Saturday) 9:30 a.m. – 6:00 p.m.	KKLG102, LG1/F., K.K. Leung Building, HKU
BBA(Acc&Fin)/ BBA(ADA)/ BBA(Law)&LLB	September 1, 2024 (Sunday) 10:00 a.m. – 12:30 p.m.	Rayson Huang Theatre, HKU
BBA(IBGM)	September 3, 2024 (Tuesday) 6:30 p.m. – 8:00 p.m.	KKL315, 3/F., K.K. Leung Building, HKU

#### D. Career Orientation for Undergraduates

The Career Orientation is a tailored initiative offered by the Undergraduate Career Development & Training (CDT) Team. During the session, you will be given an overview of the resources and support offered by our UG CDT Team. In particular, a tailored session led by experienced career coach will be included, which allow you to gain useful insights and tools for kicking start your career exploration journey.

**Date:** August 28, 2024 (Wednesday) **Time:** 10:00 a.m. - 3:30 p.m.

Venue: KKL301, 3/F, K.K. Leung Building, HKU

Dress code: Casual

### Highlights of the session:

- Overview of Career Development and Training services offered by HKUBS
- Industry Insights Finance vs. MNCs vs. Consulting
- Building your Bulletproof Career Roadmap
- Immediately Actionable Insights on Landing Top Jobs

Online Registration for Orientation Activities B, C & D
Click \*https://hku.au1.qualtrics.com/jfe/form/SV\_9EKZxGNkkyTsHPg

# E. Induction Day for Non-Local Freshmen – 2024 Intake Hosted by the International Student Society, HKU Business School

This is a tailored orientation session hosted by the HKUBS International Student Society (ISS) for all non-local full-time freshmen, aiming at providing an opportunity for all non-local freshmen to meet with their peers during the start of the semester, as well as learn more about the HKU Business School and Hong Kong.

**Date:** September 7, 2024 (Saturday) **Time:** 10:00 a.m. - 4:00 p.m.

Venue: Rayson Huang Theatre, HKU

**Dress code:** Casual

### Highlights of the session:

- Introduction of ISS
- Ice-breaking and mingling activity
- On Arrival Information for non-local freshmen
- ISS Ex-Co Recruitment for Session 2024-25
- Networking Lunch
- Campus Tour

### Online Registration:

Click \* https://hku.au1.qualtrics.com/jfe/form/SV\_0HRK8R1PpTQXLP8

### **CEDARS Non-Academic Induction Talk**

The Centre of Development and Resources for Students (CEDARS) provides supportive resources and customised opportunities to students, enabling you to strive for excellence in the whole person development. In this CEDARS Non-Academic Induction Talk, students will be introduced to a wide range of non-academic services, support and resources to prepare you for your new learning journey at HKU and enable you for a fruitful first year learning experience.

#### Topics include:

- · New student adjustment tips;
- · Counselling support;
- Support to students with disabilities and special educational needs (SEN support);
- Financial resources:
- · Housing information;
- Career advising;
- Co-curricular programmes and out-of-classroom learning opportunities;
- Different non-academic induction activities, and more...

Limited quota is available on a first-come-first-serve basis. New undergraduates should enrol in one of the following sessions:

	Date & Time	Registration Link
1	August 17, 2024 (Saturday) 6:00 p.m. – 7:00 p.m. (Online)	Please refer to <a href="https://www.cedars.hku.hk/registration-and-induction/">https://www.cedars.hku.hk/registration-and-induction/</a> for registration details
2	August 28, 2024 (Wednesday) 5:00 p.m. – 6:00 p.m. (Online)	Please refer to <a href="https://www.cedars.hku.hk/registration-and-induction/">https://www.cedars.hku.hk/registration-and-induction/</a> for registration details

Remarks: In case of inclement weather, the online CEDARS Non-Academic Induction Talk will be held as scheduled.

### Student Body Registration & Hall Information Day

New Students will visit the Faculty societies to learn more about the academic planning and get to know your fellow classmates. You will go around the campus to join clubs promoting different cultures, sports and other areas of interest. Students can also visit booths of different halls and join hall visits. Throughout the day, you can enroll for orientation activities by student societies/clubs.

Date: August 11, 2024 (Sunday)
Time: 9:30 a.m. – 5:30 p.m.

For more details, please refer to the Freshmen Bulletin and https://www.studentbodyregistration.hku.hk.

For enquiries regarding memberships and orientation activities, please contact the following persons for the respective student societies:

Student Society	Eligibility	Contact Person
Business and Economics Association (BEA)	All FBE freshmen	Colman Wong Tel: 9777 9143 Email: <u>u3623395@connect.hku.hk</u>
Business Association (BA)	BBA, BBA(Acc&Fin), BBA(ADA), BBA(Law)&LLB, BBA(IBGM), BBA(BA) freshmen	Calvin Lee Tel: 9883 9522 Email: <u>vin1223@connect.hku.hk</u>

<sup>\*</sup> Please refer to <a href="https://www.cedars.hku.hk/registration-and-induction/curriculum.php">https://www.cedars.hku.hk/registration-and-induction/curriculum.php</a> for the most updated information by selecting your curriculum of study.

Student Society	Eligibility	Contact Person
Economics and Finance Society (EFS)	BEcon, BEcon&Fin, BFin(AMPB),BSc(MAT), BSc(QFin) freshmen	Gillian Chan Tel: 6808 8722 Email: gillianchanyt_efs@connect.hku.hk
Information Analytics Association (IAA)	BBA(ADA), BBA(BA), BSc(MAT) freshmen	Hita Hor Tel: 9586 3528 Email: <u>hitahor@connect.hku.hk</u>
International Student Society (ISS)	All FBE freshmen	Laveen Anil Rekhani Tel: 5540 0026 Email: <u>laveen@connect.hku.hk</u>
BBA(IBGM) Committee	BBA(IBGM) freshmen	Valerie Lo Tel: 6735 9051 Email: <u>u3613734@connect.hku.hk</u>
BBA(Law)&LLB Committee	BBA(Law)&LLB freshmen	Annette Chan Tel: 5517 6596 Email: <u>cyka0308@connect.hku.hk</u>
BFin(AMPB) Committee	BFin(AMPB) freshmen	James Lo Tel: 9791 4943 Email: <u>jamesltf@connect.hku.hk</u>

### **Other Induction Programmes and Activities**

First Year Experience (FYE) website (<a href="https://firstyear.hku.hk/">https://firstyear.hku.hk/</a>) is a one-stop information site for new students to understand more about learning at HKU, adapt to university life and make better use of HKU's support services, meet learning buddies and develop academic and personal goals.

New undergraduates are welcome to visit the FYE page for the latest induction and orientation activities available.

### **Enquiries**

Should you have any enquiries, you are always welcome to contact us:

### **HKU Business School**

Address: Room 401, 4/F, K.K. Leung Building, The University of Hong Kong

Phone: (852) 3917-5343

Email: <a href="mailto:fbe.ugenrichment@hku.hk">fbe.ugenrichment@hku.hk</a> (for orientation/induction arrangements)

fbe.undergrad@hku.hk (for course selection and curriculum related matters)

Office Hours: Monday to Friday 9:00 a.m. – 1:00 p.m. and 2:00 p.m. – 5:50 p.m.

(Closed on Saturdays, Sundays, University holidays and public holidays.)

August 2024